



# Application for Employment

*Impacting children & families for life!*

*Prospective employees will receive consideration without discrimination based on race, creed, color, sex, age, national origin, handicap, veteran status, or any condition prescribed by state or local law.*

Position(s) applying for: \_\_\_\_\_ Date of Application: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Last Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

First Name \_\_\_\_\_ MI: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date Available: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Are you at least 15 years old and legally eligible for employment in the U.S.?  **Yes**  **No**

Have you been convicted of ANY crimes in the past ten years including sex-related or child abuse related offenses?  
**Yes** **No** If "YES", please describe in full on the back of this application form.

**Professional Memberships, Certifications, or Licenses Held:**

**Please list any special qualifications or experience you have that pertain to the job you are applying for:**

**Wage/Salary required for position you are applying for:**

**Please provide the hours you are available/interested to work:**

Days	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hours							

**Please read and understand this statement before signing your application:**

The information I have provided in this Application for Employment is true, correct, and complete. False, incomplete, or misrepresented information of any kind will be sufficient cause for my application to be rejected, or if discovered after I am employed, cause for immediate termination of my employment.

I authorize the employer to contact and obtain information about me from background check agencies, previous employers or related employment resume or a personal interview. To assist in the processing of my application, I waive all rights and claims I may otherwise have against the employer or it's representatives, for seeking, and using information to evaluate my employment request and all other persons, corporations, or organizations who provide information for this purpose.

This application is not an employment agreement. If I accept an offer of employment, I understand I may resign at any time, and the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has the authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

**I fully understand and accept all terms and conditions in the above statement.**

\_\_\_\_\_  
 Signature \_\_\_\_\_  
 Date



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## Educational History

Name of School & City & State	Type (e.g. High School, Trade School, College)	Major Course of Study	Years Completed	List Degree/Diploma Earned

## Employment History

Start with present or most recent, list all previous employers. If more space is required, please continue on a separate sheet. You may attach a resume, but complete this application as well.

<p><b>Employer Name:</b> _____</p> <p><b>Employer Address:</b> _____</p> <hr/> <p><b>Employer Phone #:</b> _____</p> <p><b>Dates Worked:</b> From: _____ To: _____</p> <p><b>Salary:</b> Annual: _____ Hourly: _____</p>	<p><b>JOB Title and brief description of job duties:</b></p>   <p><b>Reason for Leaving:</b></p>
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## Personal/Work References

List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position you are applying for.

Name	Title/Relationship	Address (Street, City, State, ZIP)	Phone Number (including area code)